



## LONG ISLAND SCHOOL FOR THE GIFTED

165 Pidgeon Hill Road  
South Huntington, NY 11746  
(631) 423-3557  
www.lisg.org

*Carol Yilmaz, Founder*  
*Patricia Geyer, Ed.D., Head of School*

Dear Families:

### **RE: ONLINE LEARNING ETIQUETTE for 2020-2021 SCHOOLYEAR**

Please know that if your child(ren) will remain remote or in the event of an extended school closing, LISG is prepared. The following outlines the protocol for all students. Please read it with your child(ren) and sign the acknowledgement below or respond to this email stating you are aware that the online protocol will be required.

#### **Student Etiquette:**

1. Dr. Geyer will send out a start date.
2. Use your schedule to virtually meet your teachers.
3. Study Hall and Lunch periods: no check in required.
4. Specials: (computer, gym, music, art; and for Lower School also, science). Teachers may send you an assignment via email.
5. LISG will use GoogleMeet only.
6. Show up on time because attendance will be taken.
7. Cameras are to be on unless otherwise instructed. If specific testing/class software is required, teachers will train students (and parents, if necessary). It will also be listed on the syllabus, portal, and Google Classroom.
8. Microphones are to be in the OFF position. Mute yourself to eliminate background noise.
9. Remember that you are online and seen. Therefore, dress accordingly, find a proper location and avoid the use of your phone.
10. You can “pin” the teacher so you are not distracted by your classmates.
11. Follow the directions of the teacher regarding the “chat room.” If allowed, it is for educational purposes only.
12. You are not permitted to take a screenshot or photo during the session. Failure to comply will have social media consequences listed in the handbook.
13. The online class is your class. Engage as if you were in school.

Please note that many teachers use Google Classroom or the Portal. Our website now has a Parent Portal where each family is listed. Click the folder to find all information.

Lastly, all schedules will remain the same whether your child/ren attend the school in person or remain remote.

Sincerely,

Pat Geyer, Head of School

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### **ONLINE LEARNING ETIQUETTE ACKNOWLEDGEMENT**

YES! I, the parent(s) of \_\_\_\_\_, have read the information regarding Online Learning should the students of LISG need to work remotely.

My child(ren) agree to follow the above guidelines.

Parent Signature: \_\_\_\_\_